



UNIVERSITY OF
Nebraska
Omaha



Graduate
Application
for Admission



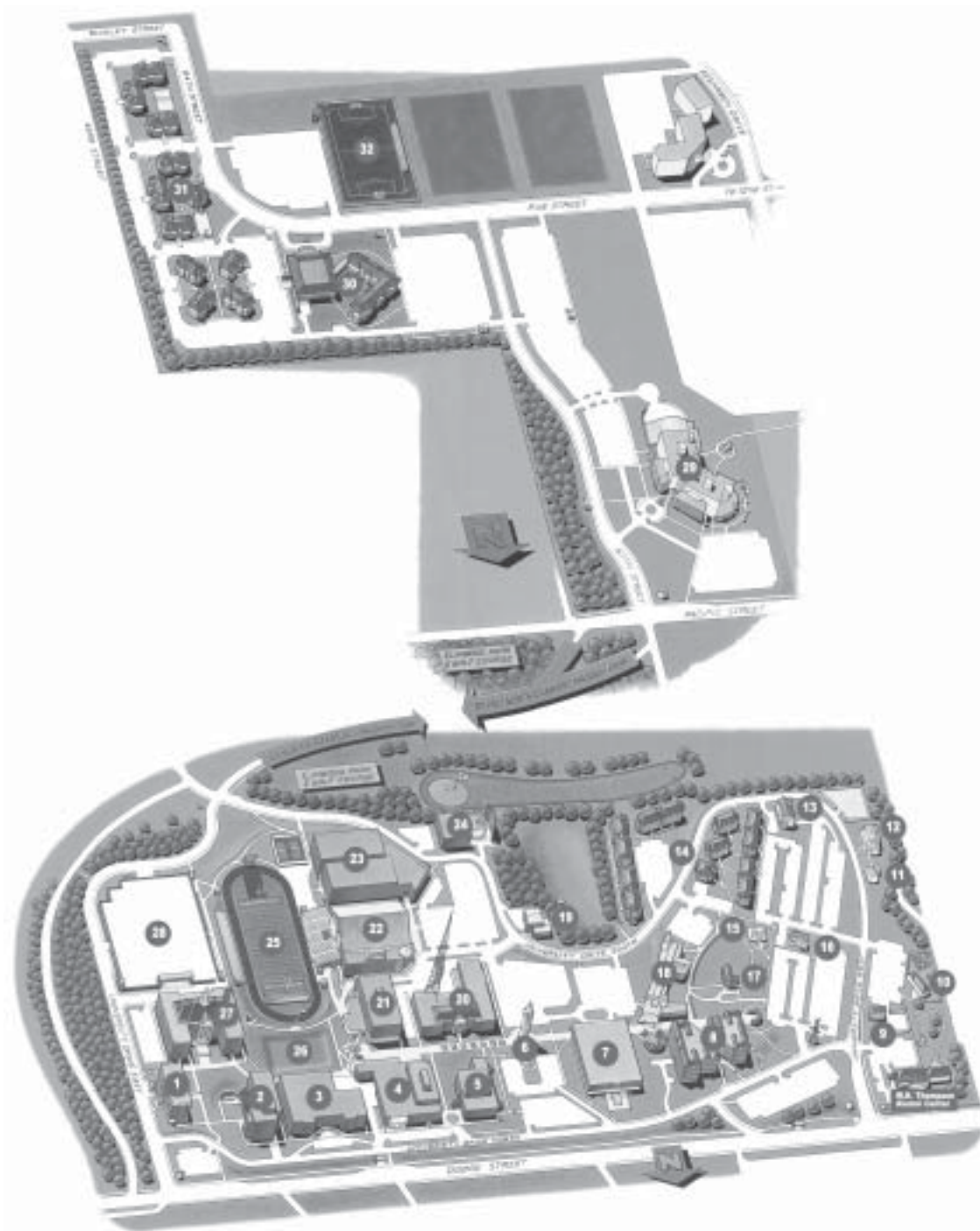
UNIVERSITY OF
Nebraska
Omaha

OFFICE OF GRADUATE STUDIES

Eppley Administration Building 202
6001 Dodge Street
Omaha, NE 68182

QUESTIONS?

Call the Office of Graduate Studies at 402-554-2341
or call toll free 1-800-858-8648 (Nebraska & Iowa).
World Wide Web: <http://www.unomaha.edu>



- | | | | |
|----|------------------------------------|----|--|
| 1 | Kayser Hall | 17 | Gerontology & Goodrich Program |
| 2 | Roskens Hall | 18 | Weber Fine Arts Building |
| 3 | Eppley Administration Building | 19 | Sculpture/Ceramics Studio |
| 4 | Milo Bail Student Center | 20 | Engineering Building |
| 5 | Strauss Performing Arts Center | 21 | Allwine Hall |
| 6 | Henningson Campanile | 22 | Sapp Fieldhouse |
| 7 | University Library | 23 | Health, Physical Education & Recreation Building |
| 8 | Durham Science Center | 24 | Central Utilities Plant |
| 9 | Landscape Services | 25 | Caniglia Field |
| 10 | Child Care Center | 26 | Pep Bowl |
| 11 | Custodial Services | 27 | Arts & Sciences Hall |
| 12 | Facilities Management & Planning | 28 | Parking Garage |
| 13 | Social Work | 29 | The Peter Kiewit Institute |
| 14 | University Village | 30 | Scott Residence Hall & Conference Center |
| 15 | Public Affairs & Community Service | 31 | Scott Village |
| 16 | Public Administration | 32 | Soccer Field |

UNO: the Metropolitan Advantage



As the state's metropolitan university, UNO pays homage to Nebraska's proud heritage while exploring ways to ensure its future successes.

We haven't forgotten our humble beginnings...26 students, a renovated mansion in downtown Omaha, classes ranging from "Beginners Latin" to "Modern Social Betterment Movements." We used these beginnings as building blocks to preserve and nurture our metropolitan roots.

"Metropolitan University," however, is more than just a delineation of place. It's an acceptance of our responsibility and our locus of strength. It's about seizing opportunities to develop lasting relationships with the residents, neighborhoods and civic groups we're here to serve.

Today, as a result of our metropolitan interaction, UNO is in the midst of a renaissance. Graduate education at UNO is developing new certificate programs, graduate degree programs as well as programs which involve collaboration with other University of Nebraska campuses. Distance education opportunities are also being made available in some graduate programs. Faculty and students are taking advantage of the growing number of research opportunities available at the university and national levels. We encourage you to visit our campus to see how you can be a part of UNO, the metropolitan advantage.

Omaha at a Glance...

- Established in 1854
- Population of five-county metro Omaha area: 698,875 (Cass, Douglas, Sarpy and Washington counties in Nebraska and Pottawattamie County in Iowa)
- Only 15 other cities in the nation have more Fortune 500 company headquarters than Omaha (ConAgra Inc., Mutual of Omaha companies, Berkshire Hathaway and Peter Kiewit Sons, Inc. are among those headquartered here)
- Cost of living is approximately 8% below the U.S. average
- The Omaha Community Playhouse is the largest community theater in the nation
- 10 unique museums
- The Henry Doorly Zoo is home to a world-class aquarium and an enclosed rain forest. The Lied Jungle has been ranked as the best U.S. zoo exhibit in "The Zoo Book"
- 8,000 acres of park land in 166 parks
- 43 public and private golf courses
- Home of the NCAA College World Series
- More than 15 million square feet of retail space in shopping malls and specialty outlets
- State-of-the-art health care and research facilities



Instructions for the completion of the application: _____

- Complete the *Application for Graduate Admission* in full. Refer to the Graduate Program/Degrees and Application Deadlines section of this application (page 6-9*). **Submit this form to the UNO Office of Graduate Studies. Please note the following:**
 - **Unclassified admission** is available in many departments/schools for students wishing to take graduate course work, but do not wish to pursue an advanced degree.
 - **Graduate Certificate programs** are available to students interested in focusing their studies in a particular field. These certificates are made up of courses that constitute a recognizable accomplishment. These programs are continually being developed. For a complete list of all approved certificate programs, please contact the Office of Graduate Studies.
 - If you have not been enrolled at UNO in the previous four years or wish to apply to a *different* graduate program you will need to complete a new *Application for Graduate Admission* and submit other necessary admission materials, including application fee.
 - **International students** should use the International Student Application Form available from the Office of International Studies (554-2293).
- Submit the non-refundable application fee of \$45 to the UNO Office of Graduate Studies.** Please pay by check or money order (made payable to the University of Nebraska at Omaha) or if paying by credit card, complete and detach the UNO Credit Card Authorization form (page 10). The application will not be processed without the \$45 fee.
- Request **two** official transcripts from each college or university attended to be **sent to the UNO Office of Graduate Studies**. See page 10 for a transcript request form. Hand carried or student submitted credentials are not acceptable.
- Arrange to have official entrance examination results **forwarded to the UNO Office of Graduate Studies**. In most cases scores should be received prior to the application deadline. Hand carried or student submitted credentials are not acceptable.
- Many departments/schools have additional application requirements. Please refer to pages 6-9 of this application packet and/or contact the department for specific instructions. **These additional materials should be forwarded to the departments/schools.**
- Notification of acceptance by a department/school Graduate Program Committee or faculty member is advisory only. Official notification of acceptance will be sent from the Dean for Graduate Studies when admission has been granted.

**Please note, these deadlines may change as determined by the departments/schools*

Office of Graduate Studies
Eppley Administration Building 203
University of Nebraska at Omaha
Omaha, NE 68182-0209
(402) 554-2341
1-800-858-8648 (Nebraska/Iowa)
Email: graduate@unomaha.edu

D. PROGRAM INFORMATION

1. When do you plan to enroll? (indicate term and year) Fall _____ Spring _____ Summer _____

2. Check box if this is your intention:

- I wish to enroll as a non-degree student only.
- While my application is pending to a graduate program, I wish to enroll as a non-degree student.
- I do NOT wish to be admitted as a non-degree student.

Please note:

- Non-degree students are ineligible for financial aid.
- Non-degree students must complete the application to a degree program, or unclassified status prior to completing 12 graduate hours.
- See current graduate catalog for courses not open to non-degree students, as some departments/schools may not allow non-degree students in courses.

3. I wish to pursue a degree seeking program or certificate program, and have noted the program from the list below by clearly marking the appropriate box. (Only one program can be applied to with this application, if you wish to apply to two degree programs you must submit another application and application fee.) Be sure to review pages 6-9 for information about the degree programs offered at UNO. New certificate programs are being approved continually, a line is provided at the end of this section for you to write the title of any newly approved certificate programs which you are applying. Check if you are changing majors

Accounting MACC Unclassified

Art Unclassified

Aviation Unclassified

Biology MA MS Unclassified

Black Studies Unclassified

Business Administration MBA

Executive MBA MBE

Chemistry Unclassified

Communication MA Unclassified

Computer Science

MA MS Unclassified

Counseling MA MS

Criminal Justice

MA MS PhD

Unclassified

Economics MA MS Unclassified

Educational Administration & Supervision

MS EdS EdD Unclassified

Elementary Education

MA MS Unclassified

English MA Unclassified

French Unclassified

Geography MA Unclassified

German Unclassified

Health, Physical Education & Recreation

MA MS Unclassified

History MA Unclassified

Industrial/Organizational Psychology MS

Information Technology PhD

Management Information Systems

MS Unclassified

Mathematics MA MS MAT

Unclassified

Music MM Unclassified

Physics Unclassified

Political Science Unclassified

Psychology MA

Public Administration

MPA PhD

Public Health MPH

Reading MS Unclassified

School Psychology MS EdS

Secondary Education MA MS

Unclassified

Social Gerontology MA Unclassified

Social Work MSW

Sociology Unclassified

Spanish Unclassified

Special Education

MS Unclassified

Speech/Language Pathology

MA MS

Theatre MA Unclassified

Urban Studies MS Unclassified

Writing MFA

Graduate Certificate Programs:

Advanced Writing

Geographic Information Science

Gerontology

Human Resources and Training

Instruction in Urban Schools

Instructional Technology

Teaching English to Speakers of Other Languages

Technical Communication

4. I wish to apply for a double major. My second major will be: _____

E. CERTIFICATION

I certify that all information on this application is complete, true, and accurate. I agree to abide by the policies and regulations of the University of Nebraska at Omaha. I understand that any information given falsely or withheld may make me ineligible for admission to UNO.

Signature of applicant _____ Date _____

Equal Opportunity - Admission to the University and the privileges of University students should not be denied to any person because of their age, sex, race, color, national origin, and religious or political beliefs. UNO does not discriminate on the basis of handicap in the admission of students. Section 504 of the Rehabilitation Act of 1973 does not allow us to make pre-admission inquiries regarding handicap conditions.

Graduate Program/Degrees and Application Deadlines

Department/School Program and Degree(s)	Phone Number	Special Notes	Entrance Examination	Application Deadlines
Accounting • MACC • Unclassified	554-3650		GMAT	Fall – May 1 Spring – December 1 Summer – May 1
Biology • MA Thesis Required • MS • Unclassified	554-2641	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE	Fall – March 1 Spring – October 15 Summer – March 1
Business Administration • MBA	554-2303	<i>Submit resume to MBA Advisor, CBA 414 or fax to: (402) 554-3747.</i>	GMAT	Fall – July 1 Spring – November 1 Summer – April 1
Executive Master of Business Administration • MBE	554-2496	<i>Consult with the Executive MBA office if interested in applying to this program.</i>	GMAT	Consult with the department
Communication • MA • Unclassified	554-2600	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>		Fall – June 1 Spring – November 1 Summer – April 1
Computer Science • MA • MS • Unclassified	554-2423	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE	Fall – July 1 Spring – November 15 Summer – March 1
Counseling • MA Thesis Required • MS	554-2727	<i>Consult with the department regarding concentrations.</i>	All areas require the MAT or GRE and other specialized tests prior to admission.	Fall and Summer – March 1 Spring – October 1
Criminal Justice • MA Thesis Required • MS • PhD • Unclassified	554-2610	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE	MA or MS Fall – July 1 Spring – December 1 Summer – May 1 PhD Fall – February 15
Economics • MA Thesis Required • MS • Unclassified	554-2570	<i>Students are encouraged to include test scores as supporting evidence when applying.</i>		Fall – July 1 Spring – December 1 Summer – April 15
Educational Administration • EdD	554-2721	<i>Additional documents are required. This is a joint UNO-UNL doctoral program. If the student intends to pursue the degree in Omaha, application must be made on the UNO campus using this application. If the student wishes to pursue this program at UNL, please contact the UNL campus. Please contact the department and read the Graduate Catalog for further information.</i>	GRE	Fall – February 1
Educational Administration & Supervision • MS • EdS • Unclassified	554-2721	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>		Fall – February 15 Spring – October 15 Summer – February 15
English • MA • Unclassified	554-3636	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE or MAT	Fall – August 1 Spring – December 1 Summer – April 15

Department/School Program and Degree(s)	Phone Number	Special Notes	Entrance Examination	Application Deadlines
Geography • MA • Unclassified	554-2662	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE for MA degree only.	Fall – July 1 Spring – December 1 Summer – May 1 <i>March 1 if applying for an assistantship</i>
Health, Physical Education & Recreation • MA • MS Unclassified	554-2670	<i>Please indicate to the school your anticipated concentration area.</i>	Some concentration areas require GRE	Fall – July 1 Spring – December 1 Summer – May 1 •
History • MA • Unclassified	554-2593	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>		Fall – July 1 Spring – December 1 Summer – May 1
Information Technology • PhD	554-3182 or http://phd.ist.unomaha.edu	<i>Refer to http://phd.ist.unomaha.edu for a list of additional departmental requirements.</i>	GRE or GMAT	Fall – March 15 Spring – October 1
Management Information Systems • MS • Unclassified	554-3770 or http://www.isqa.unomaha.edu		Refer to www.isqa.unomaha.edu	Fall – July 1 Spring – December 1 Summer – April 1
Mathematics • MA <i>Thesis Required</i> • MS • MAT <i>Master of Arts for Teachers</i> • Unclassified	554-3430			Fall – July 1 Spring – December 1 Summer – May 1
Music • MM • Unclassified	554-2251			Fall – June 15 Spring – November 15 Summer – April 15
Psychology ➢ Industrial/Organizational Psychology • MS ➢ Psychology (<i>Please consult department for concentration options</i>) • MA ➢ School Psychology • MS • EdS	554-2592	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	All areas require the general GRE and the Advanced GRE in Psychology is required.	Fall – February 1
Public Administration • MPA • PhD	554-2625	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE for the PhD program.	MPA Fall – June 1 Spring – October 1 PhD Fall – February 1 for students students applying for assistantships, July 1 others
Public Health • MPH	561-7566	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>		Fall – April 15 Spring – September 1 <i>Different for international students</i>

Social Gerontology • MA • Unclassified	554-2272	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE or MAT for MA degree only.	Fall – July 1 Spring – December 1 Summer – May 1
Social Work • MSW	554-2792	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE or MAT	Fall – March 1
Special Education & Communication Disorders ➤ Special Education (Please consult department for concentration options) • MS • Unclassified ➤ Speech-Language Pathology • MA Thesis Required • MS	554-2201	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	All areas require the GRE or MAT.	Speech-Language Pathology Fall and Summer – February 1 Spring – September 1 All other programs Fall – July 1 Spring – December 1 Summer – April 1
Teacher Education ➤ Elementary Education • MA Thesis Required • MS • Unclassified ➤ Reading • MS • Unclassified ➤ Secondary Education • MA Thesis Required • MS • Unclassified	554-2212	<i>Additional documents are required. TED Departmental Graduate Admission Form available online at www.unocoe.unomaha.edu/ted.htm Please contact the department and read the Graduate Catalog for further information.</i>	Students must initiate the Selective Retention Process as soon as 12 hours of TED courses are completed. Contact the department for the procedures involved.	Fall – July 1 Spring – December 1 Summer – May 1
Theatre • MA • Unclassified	554-2406	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>	GRE or MAT prior to second enrollment	Fall – July 31 Spring – December 1 Summer – May 1
Urban Studies • MS • Unclassified	554-2625	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>		Fall – July 1 Spring – December 1 Summer – May 1
Writing • MFA Not Available until Fall 2005	554-4801	<i>Additional documents are required. Please contact the department and read the Graduate Catalog for further information.</i>		Fall – February 15 Spring – July 15
Certificate Programs				
Graduate Certificate in Advanced Writing	554-3636			Fall – August 1 Spring – December 1 Summer – April 15
Graduate Certificate in Geographic Information Science	554-2662			Fall – July 1 Spring – December 1 Summer – May 1
Graduate Certificate in Gerontology	554-2272			Fall – July 1 Spring – December 1 Summer – May 1
Graduate Certificate in Human Resources and Training	554-2600			Fall – July 1 Spring – December 1
Graduate Certificate in Instruction in Urban Schools	554-2212			Fall – July 1 Spring – December 1 Summer – May 1

Certificate Programs (cont.)

Graduate Certificate in Instructional Technology	554-2212			Fall – July 1 Spring – December 1 Summer – May 1
Graduate Certificate in Teaching English to Speakers of Other Languages	554-3636			Fall – August 1 Spring – December 1 Summer – April 15
Graduate Certificate in Technical Communication	554-3636			Fall – August 1 Spring – December 1 Summer – April 15

Non-Degree Program		<i>See Graduate Catalog for course restrictions and other guidelines.</i>		
Unclassified Status Only				
Art	554-2420			Fall – July 1 Spring – December 1 Summer – May 1
Aviation	554-3434			Fall – July 1 Spring – December 1 Summer – May 1
Black Studies	554-2412			Fall – July 1 Spring – December 1 Summer – May 1
Chemistry	554-2651			Fall – July 1 Spring – December 1 Summer – April 1
Foreign Languages • French • German • Spanish	554-4841			Fall – July 1 Spring – December 1 Summer – May 1
Physics	554-2511			Fall – July 1 Spring – December 1 Summer – May 1
Political Science	554-2624			Fall – July 1 Spring – December 1 Summer – May 1
Sociology	554-2626			Fall – July 1 Spring – December 1 Summer – May 1

The following programs are available at the University of Nebraska at Omaha and are administered by the University of Nebraska-Lincoln and require each student to apply directly to UNL for admission.

- **Civil Engineering**
- **Engineering Mechanics**
- **Psychobiology (PhD)**
- **Developmental Psychology (PhD)**
- **Industrial/Organizational Psychology (PhD)**

Application to PhD psychology programs require special forms available from the UNO Psychology department.

TRANSCRIPT REQUEST FOR INSTITUTIONS OTHER THAN UNO

(Transcripts are required from each college or university attended)

To: _____
name of institution

address of institution

city

state

zip code

From: _____ Date of Birth: _____
student's last name first middle

Any other names on record: _____ Social Security Number: _____
(Or Former Student Number):

Dates of Attendance: _____ Last Term Completed: _____

Please send two (2) official transcripts directly to: I have enclosed the requested transcript fee of \$ _____

Office of Graduate Studies
University of Nebraska at Omaha
6001 Dodge Street
Omaha, NE 68182-0209

Comments _____

signature of student

date

TRANSCRIPT REQUEST FOR INSTITUTIONS OTHER THAN UNO

(Transcripts are required from each college or university attended)

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name of institution

address of institution

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Comments _____

signature of student

date

UNO CREDIT CARD AUTHORIZATION SLIP

All items below **must** be completed to process a credit card application fee payment.

Student Name _____ SS# _____
Last First Middle I

Card Type: Visa Mastercard American Express Discover

Credit Card Number _____ Expiration Date _____

I have checked the box below and signed this slip authorizing the fee to be charged to my credit card account:

\$45.00 Graduate Application Fee

Cardholder Signature _____ Date _____

(Remove and staple to the application form when submitting)

UNIVERSITY OF
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